Selecting and Reporting
2013-2014 Programs of Study (POS)

Select **ALL** state approved POS and any prior years approved Special Programs of Study (SPOS) that your district plans to offer for **each school** in your district.

If your district plans to apply for a new SPOS, please refer to 2013-2014 SPOS Application form. You will need to complete this form if one or more of the courses you want to offer differ from a state approved POS.

2013-2014 POS must be submitted no later than April 17, 2013.

Log on Procedure for 2013-2014 Programs of Study
The POS reporting application is a state secured authorization application.
1. Click https://www.k-12.state.tn.us/authorize/login.aspx to open the State "Login Authorization" screen.
2. Use your *eTIGER* userid and password to log in.
3. Select application "Program of Study".

Selecting and Reporting 2013-14 POS by School
1. After login and selection of "Program of Study" application, at "Clusters - Programs of Study" page, click "School Assignments."
2. Select "School Year 2013-14"; check "District" listed as your district
3. Select a participating school from your dropdown list and indicate all POS (including prior years approved SPOS) which will be offered at this school for the 2013-2014 school year.
   (Any previously approved SPOS will appear with an "s and numeral").
4. After selecting your POS, click "Save Changes." (Your user id and date will be attached at the selected POS.)
5. Repeat steps 2-4 for each school.
6. Once all programs of study have been selected for every school, confirm your selections by clicking "Print District." You may also print this page for your records.

New SPOS
SPOS applications must be submitted by email to Tina McNeal at Tina.Mcneal@tn.gov no later than May 21, 2013. Any application received after this date will not be considered for approval.

An email will be sent to the CTE Director by June 22, 2013, to indicate approval status.

Once a new SPOS is approved, you will need to log into eTiger to select the SPOS for 2013-2014 school year no later than July 1, 2013.